MINUTES TO MEETING

MEETING DATE: 12/03/20

ATTENDEES: Rebecca Turner, Abigail Rogers-McKee, Douglas Cooper, Barbara Kalish,

DISTRIBUTION: Attendees, Stephen Piersanti, File

LOCATION: Zoom Video Meeting

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#	Discussion	Action By/Dat
1.	General	
ι.	11/05/20 minutes - accepted	
2.	New Business	
ι.	Website maintenance	
).	T-Shirt sales – (\$220 was made as a result of the 2020 birthday party)	
: .	New EHC Computer – it was confirmed that there is no Town Network. We will purchase an external	RT
	hard drive for back-up.	
1.	Financial Report	ARM
	Anticipated purchases for 2021	
	1. \$4,000 for MARCRIS,	
	2. \$250 for a safe to store the Proprietor Book (which has considerable value to the town)	
	3. External hard drive	
	4. Printer paid by Town	
	5. Supplies	
	6. \$ 250 for training is available	
	EHC Zoom Account	
	Zoom Account: RT working with Mary Brazie. EHC Zoom will be up and running for the next meeting	RT 1/7
	Rte 23 75% Design Documents	
	EHC will monitor the document submissions and report on relevant developments	
	Traffic islands: Garden club has committed to maintaining planting on the documented traffic island at	
	rte 41	
	Hwy Barriers: BK to suggest alternatives to the documented metal highway barrier	BK 1/7
	Sidewalks and Crosswalks: MDOT/Jacobs would accept colored stamped asphalt paving at crosswalks.	BK 1/7
	BK to confirm with MDOT/Jacobs. Depending on the design of the crosswalk, this would be	
	acceptable to the EHC	
·.	Massachusetts Cultural Resources Information System (MACRIS)	
	Neil asked that we reconsider replacing him. He has made some changes in his staffing and has retained	RT 1/7/21
	a local person, Marisa, to work with us on our project. We will entertain this option, invite Marisa to our	
	next meeting and issue a memo to Neil asking for a commitment to a milestone schedule with a	
	completion date of 6/1/21. It was agreed that we would delay retaining a new consultant pending Neil's	
	response.	
	MACRIS report has been on-going for 4 years. The effort included updating the surveys from the	
	1980's/90's.	
•	Town hall Sign	
	No discussion pending SP comments	SP 1/7/21
•	Lucinda Vermeulen organized a committee. SP will represent the EHC	
	Committee members include: (Stephen?)	
	LV requested that the committee members suggest alternatives. EHC will develop options to present to	SP
	the committee	
•	Membership	
	EHC to reach out for new members	On-Going
	We welcomed our newest member, Douglas Cooper. DC will focus on continuing to organize the	DC On-going
	archives and developing an acquisition plan.	
	Historical Commission mission statement/acquisition policy/training	Ongoing
	TBD	
0.	Archive collection/organization/layout – not discussed	
	Douglas Cooper to lead this effort.	DC
).	Law Books	Resolved
	1. EHC will retain those books published prior to 1850, probably part of the Karner Collection, and	EHC

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